

# Smart Lab Rules of Use

1. The Smart Lab is available during normal Library hours when library programs have not been scheduled there, but closes 30 minutes prior to the Library closing.
2. Non-library scheduled use of the Smart Lab is limited to music and video creation and editing.
3. The Smart Lab is open to SBPL card holders and card holders from Libraries of Middlesex Automation Consortium libraries who are in middle school or above. All general behavioral guidelines for the Library apply.
4. No food or drinks of any kind are permitted.
5. A maximum of 8 people for video production and 4 for music are allowed at any given time.
6. Users can make 2-hour reservations up to 7 days in advance (with extended time permitted if no one else is waiting) to use the Smart Lab by speaking to a staff member at the Information Desk in-person or by phone. Reservations will be held for 10 minutes after they are scheduled to begin.
7. Equipment will be checked out to an LMXAC Library account. Library card will be held at the Information Desk while Smart Lab is being used. This will be returned when equipment and room is checked after use.
8. The individual who checks out the equipment will be considered the main user and is responsible for any damage or misuse of the equipment or space, even if a group is working on a project together. That individual will need to sign the SBPL Digital Media Lab User Agreement.
9. Information Desk Staff will open the Smart Lab for use. It is to be kept locked while in use. Staff will check room and equipment when patron is finished with the Smart Lab Space. The door should be kept closed unless a staff member is present.
10. Users must save their work on an external memory source.
11. If any equipment is not working, users should ask for help from the Information Desk. Staff can be reached from within the SMART Lab by calling 732-329-4000 x 7286, texting to 732-800-1394, or through online chat at [www.sbp.info](http://www.sbp.info).

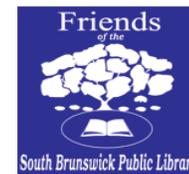


**SMART Lab Made Possible by the Friends of the Library**



**SMART Lab Made Possible  
by the Friends of the Library**

**South Brunswick Public Library**  
110 Kingston Lane, Monmouth Junction, NJ 08852





## The LEGO® Education WeDo

(For Ages 7 & Up)

An easy-to-use set that introduces young children to robotics while developing their skills in science, technology, engineering, and mathematics as well as language, literacy, and social studies.



## LEGO MINDSTORMS Education EV3

(For Ages 10 & Up):

Enables children/teens to design and build programmable robots using motors, sensors, gears, wheels and axles, and other technical components and test their solutions based on real-life robotics technology.

## StoryStarter (For Ages 6 & Up )

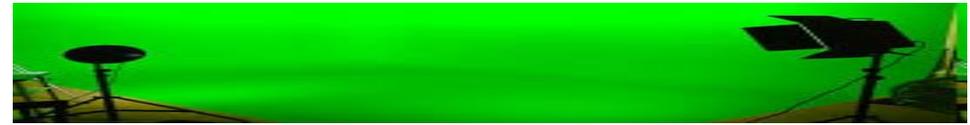
Incorporate technology and creativity with language arts in building, writing and sharing stories. Create digital story books for electronic sharing and printing.

## Makey Makey (For Ages 4 & Up)

An easy-to-use invention kit that sparks one's creativity, inventiveness and imagination.

## Scratch (For Ages 8 & Up)

A computer programming language developed by MIT Lab that aims to help young people learn to think creatively, reason systematically, and work collaboratively.



## iMovie (For teens and adults)

Video editing software that allows you to import video and photo files and transform them into HD movies and Hollywood-style film trailers. Camera and Green Screen/studio space are available for filming and background editing. Add titles, music, and effects to make your own videos.



## Garageband (For teens and adults)

An intuitive interface to learn, play, record and create great sounding songs that can easily be shared with the world. Numerous presets, sound library, guitar, microphone and synthesizer are available. It's never been easier to make, edit and mix music like a pro.

## Lynda.com (For teens and adults)

Watch. Listen. Practice. Learn. Boost your skills with more than 2,200 online video tutorials. From quick tips to comprehensive training. Topics range from business to computing, design to time management. Includes training on iMovie and GarageBand.

## Technology Training Classes (For teens and adults)

Free hands-on technology classes are taught by SBPL staff and partners. Class topics include Basic Computer Skills, Microsoft Word, Microsoft Excel, Internet Searching, Picasa photo editing software, Gmail, and Social Media. Class topics are always evolving and growing.

